

## **AUDIT COMMITTEE**

**MONDAY 6 FEBRUARY 2012**  
**7.00 PM**

**Bourges/Viersen Rooms - Town Hall**

***THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING***

### **AGENDA**

	<b>Page No</b>
<b>1. Apologies for Absence</b>	
<b>2. Declarations of Interest and Whipping Declarations</b>	
At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.	
<b>3. Minutes of the Meeting Held on 7 November 2011</b>	<b>1 - 8</b>
<b>4. Risk Management: Strategy and Strategic Risks</b>	<b>9 - 16</b>
To receive details of the Risk Management and Business Continuity Strategy together with an update on the strategic risks for the Council.	
<b>5. External Audit</b>	<b>17 - 18</b>
<b>5.1 Annual Audit Letter</b>	<b>19 - 24</b>
To receive the Annual Inspection Letter for 2010 / 2011 from the External Auditors.	
<b>5.2 Grant Claims Annual Certification</b>	<b>25 - 28</b>
To receive the annual assessment of grant claims from the External Auditors.	
<b>6. Annual Governance Statement: Update</b>	<b>29 - 32</b>
To receive a progress report on the actions taken to address significant governance issues identified in the Annual Governance Statement together with emerging issues to be reflected in the next Statement.	
<b>7. Effectiveness of the Audit Committee</b>	<b>33 - 42</b>
To receive an internal assessment on the effectiveness of the Audit Committee.	
<b>8. Work Programme</b>	<b>43 - 46</b>
To review an update on the Work Programme for 2011 / 2012 and initial proposals for 2011 / 2013	



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Karen Dunleavy on 01733 452233 as soon as possible.

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

#### Committee Members:

Councillors: D Lamb (Chairman), J Stokes (Vice Chairman), C Harper, P Kreling, S Lane, S Goldspink and P Nash

Substitutes: Councillors: K Sharp and M Nadeem

Further information about this meeting can be obtained from Karen Dunleavy on telephone 01733 452233 or by email – [karen.dunleavy@peterborough.gov.uk](mailto:karen.dunleavy@peterborough.gov.uk)